

Editorial Policy Statement

1. Editorial Board

- Members of the Editorial Board and Associate Editors are recognized experts in the field. The full names and affiliations of the members may be found on our web page journals.impan.pl/am.
- Contact information for the editorial office may be found on our web page.

2. Authors and their responsibilities

- Publication of a paper in *Applicationes Mathematicae* is free of charge. Only additional offprints and Open Access online publication are charged.
- Authors should participate in the peer review process.
- All authors should have significant contribution to the research.
- All authors should sign retractions or corrections of mistakes.
- The paper should contain a list of references (see instructions for authors) and information on financial support.
- The same research cannot be published in another journal.

3. Peer-review process

- All of the journal's content is subject to peer review, which means obtaining advice on individual manuscripts from reviewers that are experts in the field.
- We make efforts to obtain judgments which are objective, in particular reviewers should have no conflict of interest.
- Reviewers should point out relevant published work which has not been cited in the submitted article.
- Reviewed articles are treated confidentially.

4. Publication ethics

- The publisher and editors shall take reasonable steps to identify and prevent the publication of papers where research misconduct has occurred.
- In no case shall the journal or its editors encourage such misconduct, or knowingly allow such misconduct to take place.
- In the event that the publisher or editors are made aware of any allegation of research misconduct, the publisher or editor shall deal with allegations appropriately.
- A paper may be retracted by its author(s) at any stage of its processing until its online publication.
- A paper may be rejected by the Editorial Board because of at least one of the following reasons: divergence from the journal's profile; little contribution to mathematics; mathematically incorrect statements impossible to improve; low editorial or language level and the author's inability to improve it; little relationship to applications of mathematics.
- The publisher and editors are always willing to publish corrections, clarifications, retractions and apologies when needed.

5. Copyright and access

- Copyright and licensing information is described on the web page of our publishing house, i.e. Publications Department, Institute of Mathematics, Polish Academy of Sciences, Warszawa, Poland:

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- Information on the ways in which the journal and individual articles are available to readers and whether there are associated subscriptions or pay-per-view fees is given on the web page above.

6. Archiving

- A way of electronic backup and preservation of access to the journal content in case the journal is no longer published will be determined by our publishing house.

7. Ownership and management

- The journal *Applicationes Mathematicae* is owned and published by the Institute of Mathematics, Polish Academy of Science, Warszawa, Poland (www.impan.pl), which is a Polish state-owned research institution.